

Meeting Date: July 26, 2011

Agenda Item 4

REQUESTED COMMISSION ACTION:

Consent Ordinance Resolution Consideration Workshop

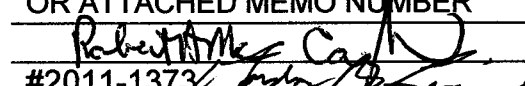
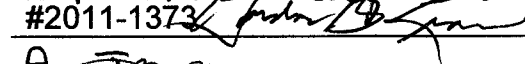
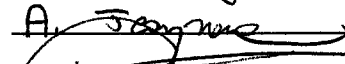

SHORT TITLE OR MOTION: APPROVAL OF A RESOLUTION APPROVING AND AUTHORIZING THE PROPER CITY OFFICIALS TO EXECUTE AN AMENDMENT TO WORK AUTHORIZATION NO 5 BETWEEN THE CITY OF POMPANO AND BERMELO AJAMIL & PARTNERS INC. FOR ADDITIONAL DESIGN SERVICES FOR THE PUBLIC SAFETY COMPLEX SITE IMPROVEMENTS IN THE AMOUNT OF \$ 106,950.00.

Summary of Purpose and Why:

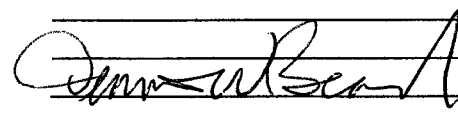
The original scope consisted of exterior façade improvements to the Public Safety Building and Fire Training Tower. It also included limited landscape and hardscape upgrades to only areas along the north, east and south side of the building perimeter. This amendment to Work Authorization No. 5 consists of improvements to upgrade the entire complex site which includes new site lighting, new fencing/entry gates, improvements made to the parking lots asphalt surface and curbing. Additionally, landscape, hardscape, and irrigation upgrades will be made to the remainder of the entire site. A copy of the Amended Work Authorization No. 5 is attached detailing these additional design services.

QUESTIONS TO BE ANSWERED BY ORIGINATING DEPARTMENT:

- (1) Origin of request for this action: Staff
- (2) Primary staff contact: Rob McCaughan/Tammy Good Ext 4506/5512
- (3) Expiration of contract, if applicable: n/a
- (4) Fiscal impact and source of funding: \$106,950.00
CIP No. 07-930, Account No 302-7308 -522-65-03

DEPARTMENTAL COORDINATION	DATE	DEPARTMENTAL RECOMMENDATION	DEPARTMENTAL HEAD SIGNATURE OR ATTACHED MEMO NUMBER
Public Works	7/14/11	APPROVE	
City Attorney	7/14/11	APPROVE	#2011-1373 
Finance	7/18/11	APPROVE	A. 
Budget	7/19/11	APPROVE	

- Advisory Board
- Development Services Director
- City Manager




ACTION TAKEN BY COMMISSION:

<u>Ordinance</u>	<u>Resolution</u>	<u>Consideration</u>	<u>Workshop</u>
1st Reading	1st Reading	Results:	Results:
_____	_____	_____	_____
2nd Reading	_____	_____	_____
_____	_____	_____	_____



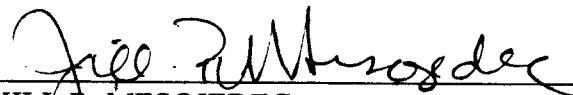
City Attorney's Communication #2011-1373
July 13, 2011

TO: Tammy Good, PMP, Civil Engineer II
FROM: Jill R. Mesojedec, FRP, Paralegal
VIA: Gordon B. Linn, City Attorney 
RE: Amended Work Authorization N. 5 – Bermello , Ajamil & Partners, Inc.

As requested in your memorandum dated July 12, 2011, Engineering Department Memorandum No. 11-207, I have prepared and attach the following form of Resolution:

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF POMPANO BEACH, FLORIDA, APPROVING AND AUTHORIZING THE PROPER CITY OFFICIALS TO EXECUTE AMENDED WORK AUTHORIZATION NO. 5 IN THE AMOUNT OF \$106,950.00 PURSUANT TO THE AGREEMENT FOR CONSULTING/PROFESSIONAL SERVICES BETWEEN THE CITY OF POMPANO BEACH AND BERMELLO, AJAMIL & PARTNERS, INC. FOR EXTERIOR IMPROVEMENTS TO THE PUBLIC SAFETY BUILDING COMPLEX; PROVIDING AN EFFECTIVE DATE.

If I may be of further assistance, please feel free to contact me.



JILL R. MESOJEDEC

/jrm
l:cor/engr/2011-1373

Attachment

RESOLUTION NO. 2011-_____

CITY OF POMPANO BEACH
Broward County, Florida

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF POMPANO BEACH, FLORIDA, APPROVING AND AUTHORIZING THE PROPER CITY OFFICIALS TO EXECUTE AMENDED WORK AUTHORIZATION NO. 5 IN THE AMOUNT OF \$106,950.00 PURSUANT TO THE AGREEMENT FOR CONSULTING/PROFESSIONAL SERVICES BETWEEN THE CITY OF POMPANO BEACH AND BERMELLO, AJAMIL & PARTNERS, INC. FOR EXTERIOR IMPROVEMENTS TO THE PUBLIC SAFETY BUILDING COMPLEX; PROVIDING AN EFFECTIVE DATE.

BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF POMPANO BEACH, FLORIDA:

SECTION 1. That an Amended Work Authorization between the City of Pompano Beach and Bermello, Ajamil & Partners, Inc. for exterior improvements to the public safety building complex, a copy of which Work Authorization is attached hereto and incorporated by reference as if set forth in full, is hereby approved.

SECTION 2. That the proper City officials are hereby authorized to execute said Work Authorization between the City of Pompano Beach and Bermello, Ajamil & Partners, Inc.

SECTION 3. This Resolution shall become effective upon passage.

PASSED AND ADOPTED this _____ day of _____, 2011.

LAMAR FISHER, MAYOR

ATTEST:

MARY L. CHAMBERS, CITY CLERK

Amended Work Authorization No. 05 / CIP 07-930
Additional scope for
The Public Safety Building Improvements
100 & 180 SW 3rd Street, Pompano Beach, Florida
Professional Services

The following is a request by Bermello Ajamil & Partners Inc. (B&A) to amend work authorization 05 for additional services for new / expanded scope requested by the City of Pompano Beach (City) related to the Public Safety Building Exterior Improvements Project. Upon approval by the City, these additional services would be added to the existing Work Authorization 05.

A. ADDITIONAL SERVICES REQUESTED

The original scope pertaining to Work Authorization 05 included exterior building / facade improvements to the Public Safety and Fire Administration Building. It also includes "limited" landscape and hardscape upgrades to only areas along the north, east and south sides of the building.

It was decided by the city to expand the scope of work to include the balance of the site with the following areas of improvements:

1. Upgrade all site / property lighting (with photo-metrics)
2. New fencing, gated entry / exits around parking lot (up to existing PSB)
3. Improvements of parking areas, drives and stalls
4. Upgrades to existing parking lot area including:
 - a. Curb replacement (where needed)
 - b. New paving resurfacing and grading
 - c. New signage and pavement markings
 - d. Minor reconfiguration of landscape islands (for circulation purposes)
5. Upgrades to landscape and hardscape in the following areas:
 - a. Main entrance (at SW 6th Street)
 - b. At Public Parking areas (PSB and FAB)
 - c. At staff parking (at islands where needed)
 - d. Upgrade to irrigation per new landscape designs
6. New pylon signage

B. SCOPE OF WORK

The proposed scope of work shall include the following disciplines:

1. Architecture and Project Management
2. Electrical Engineering – Site lighting
3. Structural Engineering
4. Landscape Architecture and irrigation
5. Civil Engineering
6. Cost Estimating

The scope of work identifies the level of effort that will be performed by B&A and its sub consultants in designing and assisting the City in implementing this improvement project. The

professional services to be provided by B&A and its sub-consultants to the City under this work authorization will consist of the following (5) five tasks:

Task 1 – Site Plan Approval, DRC, P&Z & AAC

Task 2 – Construction Documents:

Task 2a - Site lighting upgrades

Task 2b - Parking improvements, fencing and gated entry / exist replacement

Task 2c - Civil improvements

Task 2d - Landscaping and irrigation improvements

Task 2e – Pylon Signage

Task 3 - Cost Estimating

Task 4 - Bid Specification

Task 5 - Construction Administration Services

A detailed description scope of services included in this work authorization is broken down as follows:

TASK 1 – SITE PLAN APPROVAL, DRC, P&Z & AAC

B&A (and its sub-consultants) will prepare the necessary documentation required to take the entire project thru the Site Plan approval process that includes the DRC, AAC and Planning and Zoning. This includes a combination of the previous building / site improvements per WA 05 as well as this new additional service work as a singular site plan submittal package. B&A will handle all application submittal, drawings coordination, all required presentations, and all required meetings with city staff and will include all required documentation regarding the buildings and site.

TASK 2 – CONSTRUCTION DOCUMENTS

Task 2a – Site lighting upgrades

Provide electrical engineering services for selection of site lighting; assess code compliance and energy lighting power density, circuiting and lighting controls, photometry, planning and design as required for signal/ power infrastructure, security and gate operators, surveillance cameras and associated project specifications. Site lighting scope assumes lighting and power circuiting can be sourced from building panel-boards that are code compliant with sufficient capacity and capability for connection. Scope includes design of sub panels and branch circuits fed from these panel-boards based on available code compliant physical space and load readings. Photo-metric drawings area required from this work as part of the DRC / site plan application.

Task 2b – Parking improvements, fencing and gated entry / exist replacement

Provide improvements to the existing public and staff parking that provides new striped stalls per city standards and new car bumpers (coordinate with new lighting and civil improvements). This includes improvements to the overall vehicular circulation as needed and area for training / operation (as can be provided for). Provide new fencing for entire staff parking lot areas coordinated with existing structures on site. This includes new fencing, gated entry / exits, access control, signage and all associated details in coordination with vehicular and pedestrian circulation, access, control, etc. Due to the requirements of the DRC / Site Plan process, the fencing / gate design is required to be included in Task 1.

Task 2c – Civil improvements

Civil improvements shall include all site demolition work incorporating removal of the existing improvements for the area, on-site paving re-surfacing and grading plans for the

project, all minor reconfiguration of the landscape islands for circulation purposes and repair of curbing where necessary. The stormwater management system will remain as existing. Typical sections and standard paving details and notes for the construction of the paving and grading are included. Improvements shall also include a signage and pavement marking plan and a stormwater pollution prevention plan. All civil work shall meet the requirements of the all applicable city / regulatory agencies. Water distribution plans, utility and drainage infrastructure assumed to be in place and not included. Due to the requirements of the DRC / Site Plan process, portions of this civil work is required to be included in Task 1 as part of the Site Plan drawing package.

Task 2d – Landscaping and irrigation improvements

Provide a new landscape and irrigation design at the main entrance to the campus from SW 6th street, around the public parking areas for both the public safety building and fire administration building and improvements to existing landscape islands (as needed) in the staff parking lot. Due to the requirements of the DRC / Site Plan process, portions of the landscaping and irrigation work is required to be included in Task 1 as part of the Site Plan drawing package.

Task 2e – Pylon Signage

Design of new pylon signage will be incorporated into the landscape design at the main entrance site, both buildings and both public parking areas.

TASK 3 – COST ESTIMATING

B&A will subcontract with a Cost Estimator to provide the City the following:

1. An update to the previous cost estimate will be completed at 90% of construction documents for review & approval from the City.

TASK 4 - BID PACKAGE

B&A will prepare bid specifications to solicit construction cost proposals from Contractors. These specifications will be written in accordance with the City's requirements. B&A and its sub-consultants will work with city staff for the completion of bid documents.

TASK 5 – CONSTRUCTION ADMINISTRATION

Construction services are included in conjunction with the scope of work defined above and shall include the following:

1. B&A shall receive and log shop drawings and technical submittals required to be submitted by the Construction Contractor. B&A [and its sub-consultants] will review and return submittals to the contractor within ten working days of receipt and transmit these submittals to the City for their record / review. The review will be in accordance with the project specifications and for conformance with the design concept and compliance with the Contract Documents.
2. B&A [and its sub-consultants] will issue technical interpretations and clarifications of the Contract Documents, along with associated support materials, as requested by City staff. These interpretations will be rendered and a response prepared and submitted to City staff within one week. B&A will attend the Pre-Bid and Pre-Construction meetings.
3. B&A [and its sub-consultants] will visit the project at intervals appropriate to the various stages of construction, up to once every two weeks for the duration of the project, to observe the progress and quality of work. B&A will also respond to any RFI's during the

construction. It is assumed, herein, that B&A will not provide daily inspection, construction oversight or construction management.

4. Project is not considered threshold – no threshold inspection included in this scope.

C. DELIVERABLES

The following is a summary of the deliverables to be provided to the city:

1. Site plan application package
2. Contract documents for bidding, permit and construction
3. Specifications
4. Cost estimate
5. Bid proposal form

D. SUPPORT TO BE PROVIDED BY THE CITY

The following is a summary of the support needed from the City to successfully complete this project:

1. Copies of all existing project drawings, reports or other documentation that can be used to evaluate the existing exterior facade.
2. Coordination with key staff with knowledge of the existing facility and review of programmatic issues related to said improvements.

E. COMPENSATION

B&A will be compensated for the additional service work outlined in this Work Authorization on a lump sum basis, as per the current terms and conditions Pursuant to Agreement between the City of Pompano Beach and B&A for continuing contract for Architectural Services for various City Projects. The total lump sum cost for performing this additional service is \$ 106,950.00. The following is a fee breakdown per task:

Table 1 - Base Fee

TASK	Fee
Task 1 – Site Plan Approval, DRC, P&Z & AAC	\$ 38,350.00
Task 2 – Construction Documents	\$38,300.00
Task 3 - Cost Estimating	\$ 4,500.00
Task 4 – Bid Package	\$5,000.00
Task 5 - Construction Administration	\$17,700.00
“Out of Pocket” Reimbursable Expense Allowance	\$ 3,100.00
Total Base Fee	\$ 106,950.00

The following is a break down per discipline as follows:

- | | |
|--|----------------------|
| 1. Architecture & Project Management | \$ 45,000.00 |
| 2. Landscape Architecture and Irrigation | \$ 19,150.00 |
| 3. Civil / Site Engineering | \$ 17,200.00 |
| 4. Structural Engineering | \$ 4,000.00 |
| 5. Electrical Engineering | \$ 14,000.00 |
| 6. Cost Estimating | \$ 4,500.00 |
| 7. Expense Allowance | <u>\$ 3,100.00</u> |
| Total | \$ 106,950.00 |

F. ESTIMATED SCHEDULE

B&A and its sub-consultants will begin working on this project immediately after receiving the notice to proceed from the City. The breakdown is as follows:

- | | |
|-----------|-----------|
| 1. Task 1 | 03 months |
| 2. Task 2 | 02 months |
| 3. Task 3 | 02 weeks |
| 4. Task 4 | 02 weeks |
| 5. Task 5 | 09 months |

The estimated schedule above does not include the time required for the city to review any findings and and/or final report prepared as part of this scope of work. Task 5 is an estimate and shall be dependent upon the schedule prepared by the awarded contractor and approved by the city.

G. EXCLUSIONS

Based on the initial meetings with the City, the following areas of the building's exterior shell is not included in this scope and fee proposal:

1. Existing Structures including the Motor Vehicle, Fleet Maintenance and Fire Training tower are not included in this work authorization.
2. Boundary Survey (by other contract)
3. Tree Assessment (by other contract)
4. All areas beyond the existing site not identified in the tasks above.

"ARCHITECT:"

Witnesses:

BERMELLO AJAMIL & PARTNERS, INC.

Tammy Good

By: SAB
Signature

Tammy Good
Printed Name

Scott A. Bakos
Name Printed

Tracy C. Wyler

Title: PARTNER

Tracy C. Wyler
Printed Name

(SEAL)

STATE OF FLORIDA
COUNTY OF Broward

The foregoing instrument was acknowledged before me this 18 day of July 2011 by Scott A. Bakos,
as Partner of B&A, who is personally known to me or who has produced

_____ (type of identification) as identification.

NOTARY'S SEAL:

Edilya N. Stanley
NOTARY PUBLIC, STATE OF FLORIDA
(Signature of Notary Taking Acknowledgment)

NOTARY PUBLIC-STATE OF FLORIDA
Edilya N. Stanley
Commission #DD708163
Expires: AUG. 23, 2011
BONDED THRU ATLANTIC BONDING CO., INC.

Edilya N. Stanley
(Name of Acknowledger Typed, Printed or Stamped)
DD708163
Commission Number

"CITY":

Witnesses:

CITY OF POMPANO BEACH

By: _____
LAMAR FISHER, MAYOR

By: _____
DENNIS W. BEACH, CITY MANAGER

Attest:

(SEAL)

MARY L. CHAMBERS
CITY CLERK

Approved As To Form:

GORDON B. LINN
CITY ATTORNEY

STATE OF FLORIDA
COUNTY OF BROWARD

The foregoing instruments were acknowledged before me this _____ day of _____, 2011 by **LAMAR FISHER**, as Mayor, **DENNIS W. BEACH** as City Manager and **MARY CHAMBERS**, as City Clerk of the City of Pompano Beach, Florida, a municipal corporation, on behalf of the municipal corporation, who is personally known to me.

NOTARY'S SEAL:

NOTARY PUBLIC, STATE OF FLORIDA

(Name of Acknowledger Typed, Printed or Stamped)

Commission Number

#4



CITY OF POMPANO BEACH
BUDGET ADJUSTMENT

ACCOUNT DESCRIPTION	FND	DP	DV	SUB	EL	OB	AVAILABLE FUNDS	CURRENT BUDGET	ORIGINATING DEPT.		REVISED BUDGET	
									* INCREASE	* DECREASE		
cap. Project / Design 07-430	302	73	08	522	65	03	4,032	183,591	106,950	Public Works	290,541	
Cap. Project / Construction 07-430	302	73	08	522	65	12	570,762	853,138	106,950		746,788	
								TOTAL			106,950	106,950

* USE WHOLE DOLLARS ONLY

REASON

For design costs related to an amendment in the work authorization #5.

Robert McCall 7/18/11
Department Head Date

Adjustment is within total budget of department
Adjustment requires only City Manager approval
Adjustment requires City Commission approval

- Yes No _____
- Yes No _____
- Yes _____ No

Adjustment approved at City Commission Meeting of _____

A. Thompson 7/18/11
Finance Director Date

AUDITED BY (Signature) City Manager Date

CONTROL NO.