

**CITY OF POMPANO BEACH
CLASS DESCRIPTION**

JOB CODE 710

FIRE TRAINING OFFICER

GENERAL

Skilled technical work in the areas of Fire Department training. Work is performed under a superior officer.

EXAMPLES OF ESSENTIAL DUTIES

(These are intended only as illustrations of the various types of work performed. The omission of specific duties does not exclude them from the position if the work is similar, related, or a logical assignment to the position.)

Conducts training of new firefighter and driver engineer skills. Administers physical agility course and fitness instruction. Leads drills of company evolutions. Maintains records of all fire training schedules, classes and attendance.

Prepares pre-fire planning charts, maps, diagrams, hydrant locations, sprinkler systems, etc. from familiarization inspections.

Prepares or compiles training materials, operates media equipment and creating or editing video tape presentations.

Develops procedures for testing of all apparatus and equipment and maintains records of tests. Conducts training for the computer aided dispatch system, reviews data input and computer programs. Responds to fire and EMS alarms.

Performs related work as required.

KNOWLEDGE, SKILLS AND ABILITIES

Knowledge of firefighting tactics and principles prescribed by department policy. Knowledge of techniques used in rescue, evacuation, first aid, the protection of exposures, the confinement of fire, the extinguishment and chemistry of fire. Knowledge of training methods, media equipment and computers. Ability to teach and evaluate personnel.

MINIMUM QUALIFICATIONS

Five years continuous service as a Firefighter. EMT I Certification. College level courses in firefighting, fire control and company officer training. Passing all testing procedures proscribed.

A comparable amount of training and experience may be substituted for the minimum qualifications.

PHYSICAL REQUIREMENTS

Must have the use of sensory skills in order to effectively communicate and interact with other employees and the public through the use of the telephone and personal contact as normally defined by the ability to see, read, talk, hear, handle or feel objects and controls. Physical capability to effectively use and operate various items of office related equipment, such as, but not limited to a, personal computer, calculator, copier, and fax machine. Must be ready to respond to an emergency situation in which walking, running, climbing, reaching, bending, lifting, pushing and pulling 100 lbs. or more is required and the ability to respond quickly. The noise level in this environment is usually quiet, but may be loud in rescue situations.

SPECIAL REQUIREMENTS

Possession of a valid, appropriate (Class D) driver's license and an acceptable driving record. State Certified Firefighter, EMT or paramedic. EVOC, CPR or ACLS, HAZMAT, 1st Responder instructional techniques for company officers, fire codes and prevention.

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Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.