



City of Pompano Beach
Open Competitive
Job # **09-027**

Opening Date: **09/29/09**
Closing Date: **Open Until Filled**



Position

CIVIL ENGINEER II

Salary

Biweekly: \$2,183.56 - \$3,072.50
Annual: \$56,772.56 - \$79,884.90

Work Days/Hours : Monday – Friday, 8:00 a.m. – 5:00 p.m.

Job Status : (X) Full time () Part time/temporary

Department/Number: CRA Pay Plan/Grade: 50/29; Non-bargaining

Position Summary *(Major Job Duties)*

The position will be with the Pompano Beach Community Redevelopment Agency (CRA) under the direction of the Co-Executive Directors of the CRA. In general the duties will entail professional and supervisory work performing engineering activities of design and construction. The CRA is expecting to engage in a number of CRA projects including streetscapes, parking lot construction, façade improvements of commercial buildings, and other construction work. Supervises contractors employed on construction and alterations design. Designs and prepares construction specifications for CRA Capital Improvement Projects. Prepares engineering specifications and cost estimates. Administers construction contracts for CRA Capital Improvement Projects. Supervises CRA construction projects, such as inspection of streets, sidewalks, water and sewer lines, etc. Supervises preparation and maintenance maps detailing of planning, zoning, improvements and utilities. Supervises land surveys. Supervises the maintenance contract on all CRA owned land and buildings. Coordinates with City officials on various construction projects. Performs related work as required.

Qualifications *(Education, work experience, special requirements)*

Bachelor's degree in Civil Engineering required. Registration in the State of Florida as a professional engineer preferred (eligibility certification required). Requires considerable experience in Civil Engineering. A comparable amount of training and experience may be substituted for the minimum qualifications. Valid Florida driver's license. Knowledge of principles and procedures of civil engineering as applied to City government. Knowledge of design and construction of public works facilities. Ability to prepare the cost estimate and engineering computations for working plans. Ability to assign and review work activities. Ability to initiate and manage projects with little oversight and coordinate multiple on-going projects. Candidates should possess strong written and verbal communications skills. Computer literate with experience in Microsoft Office, geographical information systems, and engineering software applications. Available to work various hours during the day, evening and weekends if construction or meeting schedules dictate a need. Ability to establish and maintain effective working relationships with the general public, co-workers, city officials, regulatory agencies and personnel and members of diverse cultural and linguistic backgrounds regardless of race, religion, age, sex, disability, sexual orientation or political affiliation; Ability to serve the public and fellow employees with honesty and integrity in full accord with the letter and spirit of all city ethics and conflicts of interest policies. Ability to operate office related equipment. Some standing, walking, moving, climbing, carrying, bending, kneeling, crawling, reaching, and handling, pushing, and pulling.

Apply to the Human Resources Department, 100 West Atlantic Blvd., Pompano Beach, FL 33060

Phone (954) 786-4626 Fax (954) 786-5553 Job line (954) 786-4693

The City of Pompano Beach is an Equal Opportunity Employer

SEE PROCEDURE AND BENEFITS LINK ON WEBSITE FOR ADDITIONAL INFORMATION

www.mypompanobeach.org