



City of Pompano Beach
Open Competitive
Job # 11-028

Revised 12/19/11

Opening Date: 02/11/11
Closing Date: Open Until Filled



Position

Salary

WATER/REUSE DISTRIBUTION SUPERVISOR

Biweekly: \$1,980.56 - \$2,786.82
Annual: \$51,494.56 - \$72,457.22

Work Days/Hours : Monday – Friday, 7:00 a.m. – 3:30 p.m.
Job Status : (X) Full time () Part time/temporary
Department/Number : Utilities/Water Distribution/3330 Pay Plan/Grade: 50/27

Position Summary *(Major Job Duties)*

Responsible work in allocating and scheduling work assignments and in supervising and inspecting repair work or new installations of water distribution equipment. Supervises and inspects repair of existing and new installation of potable and reuse water mains, service lines, fire hydrants and water meters. Reviews new project drawings. Conducts field inspections to ensure work performed meets or exceeds regulatory requirements, departmental and/or industry standards. Prepares reports and performs related work as required. Tracks project expenses and prepares unit budgets. This is an essential position; incumbent will be required to work extended hours during and after hurricanes or other disasters. Works proactively and provides excellent customer service to internal and external customers. Follows safety procedures and promotes a safe work environment. A strong understanding of ethical behavior is required.

Qualifications *(Education, work experience, special requirements)*

High School diploma or equivalent. Applicants will have completed 60 credits of college course work. Must possess a State of Florida Department of Environmental Protection Distribution System Operator Level I certification. Must possess Florida CDL Class "B" driver's license with tanker and air brake endorsements. Certifications/licenses required at time of application or able to obtain within a year of hire if relocating from out of state. Must possess a backflow prevention tester license – or obtain license during the one year probationary period. Extensive experience in water distribution maintenance and construction work including supervisory experience. Must possess a sound knowledge of the materials, methods, tools and equipments used in the maintenance and construction of a water distribution system, as well as regulatory requirements. Testing will be conducted concerning MS Office products, reading schematics, GIS and paper map reading as a part of the interview process. Must possess the ability to effectively supervise skilled and unskilled employees, the ability to accurately interpret engineering plans and drawings – providing comments to ensure the integrity of the system, the ability to work harmoniously with other City departments and the general public and the ability to keep accurate records and submit accurate reports. Skilled in preparing accurate cost estimates based on engineering plans and drawings. Must communicate and interact with other employees and the public effectively. Must have the ability to see, read, talk, hear, handle, or feel objects and controls. Physical capability to effectively use and operate various items of office related equipment. Significant standing, walking moving, climbing, carrying bending, kneeling, crawling, reaching and handling, pushing and pulling. Ability to perform moderate moving up to 50 lbs. Employee must pass pulmonary respiration test. Preference will be given to individuals who possess all of the above requirements at the time of interview.

Apply to the Human Resources Department, 100 West Atlantic Blvd., Pompano Beach, FL 33060

Phone (954) 786-4626 Fax (954) 786-5553 Job line (954) 786-4693

The City of Pompano Beach is an Equal Opportunity Employer

SEE PROCEDURE AND BENEFITS LINK ON WEBSITE FOR ADDITIONAL INFORMATION

www.mypompanobeach.org