

Customer Instructions for Reuse Sign-up

Overview

All eligible homeowners are sent a letter by Customer Service, explaining the City's reuse program, the homeowner's eligibility to connect, connection process instructions, annual backflow testing requirements, requirements regarding the piping and types of equipment, and associated costs.

Procedures for Establishing a Reuse Water Connection:

Step 1: Obtain Plumbing Permit

The homeowner or their designated plumbing contractor must obtain a permit from the City of Pompano Beach Building Department (located on the 3rd floor of City Hall) for the installation of a potable water supply backflow assembly and for connection of the irrigation system to the reuse system. The plumbing permit application may be found on-line at www.mypompanobeach.org (select Building department, then click on Building Permit Application) or picked up at the Building Department. The completed application and fees may be brought to the Building Department at City Hall or mailed to: Building Department 100 West Atlantic Blvd., Pompano Beach FL 33060. For more information contact (954) 786-4670. **No plumbing work, including the installation of the irrigation piping, may begin until a permit has been issued and a meter is in place.**

Step 2: Apply for Reuse Meter

The homeowner submits an application for a reuse meter to Customer Service (located on the 1st floor of City Hall). The application may be found on line at www.mypompanobeach.org (select Utilities department, then click on sign up for reuse) or it may be picked up at Customer Service. Please note that this is not the same application as the plumbing permit application. The completed application and fee may be brought to Customer Service or mailed to: Customer Service - Reuse Application, P.O. Box 1300, Pompano Beach, FL 33061. For more information contact (954) 786-4637. **No plumbing work, including the installation of the irrigation piping, may begin until a permit has been issued and a meter is in place.**

Step 3: Install Double Check Valve Assembly & Piping

The City Utilities Department will install a reuse meter and lock off curb stop, prior to the contractor installing a pressurized line from the reuse meter to the control valve. All new pipes installed must be the color purple (Pantone #522C). The homeowner or his contractor will install a thermal expansion control device on the potable water system. The homeowner or his contractor will also install an approved¹, double check valve assembly immediately downstream from the potable water meter. A certified backflow technician needs to provide the homeowner with a copy of the Backflow Prevention Assembly Field Test Report (#PB1241) or equivalent, certifying that the back flow assembly is functioning properly after installation. For a form to be considered equivalent, *all* the information contained in #PB1214 must be included. A copy of the certification must be attached to the assembly, along with the permit card and returned to the Building Department. After piping and the backflow assembly are installed, an inspection shall be requested by the contractor or homeowner.

Step 4: Call for Inspection

The contractor or the homeowner will request an inspection of the new double check valve assembly and the new irrigation supply piping, prior to covering the work. Inspections can be scheduled by contacting the City Building Department by calling (954) 786-4198 or scheduling online at www.mypompanobeach.org (select Building Department, then click on schedule an inspection).

NOTE: To schedule an inspection by telephone be sure to have the phone access code from the yellow copy of the plumbing permit paperwork. After the Building Department approves all work, the Utilities Department will remove lock and turn on system.

¹ Device must be nationally approved, testable, double check valve, in full conformance with the current standards established by the American Water Works Association, and the Foundation for Cross-Connection Control and Hydraulic Research of the University of Southern California, as well as meeting local building codes.